

**SCHOOL BOARD OF EDUCATION MEETING**  
**MONDAY, MARCH 14, 2016**  
**SCHOOL DISTRICT OF PITTSVILLE**

**OFFICIAL SCHOOL BOARD OF EDUCATION MINUTES**

**I. Call to Order**

A regular monthly meeting of the Pittsville School Board of Education was held on Monday, March 14, 2016 at 7:00 pm in the High School IMC. The meeting was called to order by President Hoogesteger.

**II. Establish Quorum**

Members present: Jane Wesely, Robert Wolff, Mandy Hoogesteger, and Kevin Zogleman. Administration present: Paul Vine, Interim Superintendent.

**III. Meeting Notice Certification**

Meeting notice was posted on the doors at the Elementary School, High School, and Administration area and meeting notice was sent to the official newspaper, the *Wisconsin Rapids Daily Tribune* and also to the *Marshfield News Herald* and the *Pittsville Record*.

**IV. Approval of Agenda**

Motion was made by Bob Wolff, seconded by Jane Wesely, to approve the agenda for the March 14, 2016 meeting of the Pittsville School Board of Education. Motion carried (4-0).

**V. Public Comments – No public comments.**

**VI. Consent Agenda Items**

- A. Minutes of the Regular Meeting on February 8, 2016
- B. Minutes of Special Meetings on February 17 and 24, 2016
- C. Financial Status
- D. 2016 Spring Election
  - 1. Approve Paper Ballots for Town of City Point and Town of Finley
  - 2. Approve Board of Canvassers
  - 3. Set Day/Time for Board of Canvassers (April 6, 2016 at 2:15 pm)
- E. Hiring Recommendations
  - 1. Superintendent - Rodney Figueroa
  - 2. JV Baseball co-coaches (Lee Garrels, Dave Rademan, Jared Fox, Justin Rayburn)
  - 3. JV Softball coach (Julie Schooley)
- F. Retirement/Resignation
  - 1. Dick Koeshall - Board of Education, effective February 9, 2016

Motion was made by Bob Wolff, seconded by Kevin Zogleman, to approve items on the Consent Agenda. Motion carried (4-0).

**V. Celebrations**

- A. **Sportsmanship Plus Report** – An official from the February 18<sup>th</sup> boys' basketball game recognized our coaches and players for sportsmanship.
- B. **National K-12 Ceramic Exhibition Foundation Selection** – Kris Doering, K12 Art Teacher, recognized and introduced Tyler Dupee and Kennedy Carlson for their ceramic work placed in the National K12 Ceramic Exhibition. Dave Lyons commended Mrs. Doering and the students for their hard work in making Pittsville Art an outstanding program.
- C. **Empty Bowls** – Kris Doering, K12 Art Teacher, reviewed the March 10 Empty Bowls event. This year it again raised over \$4,000 which will be donated to the local Food Pantry.

- D. **Food Service Audit** – Joe Dostal, Food Service Director, summarized the results of the recent food service audit.
- E. **National School Breakfast Week** – Joe Dostal, Food Service Director, commented on the activities for the week of March 7-11. Activities included prizes given away on March 7 and a chance to guess the number of fruit loops in a jar.
- F. **Farm to School Newsletter** – The Board received a copy of the recent newsletter featuring Pittsville Food Services.

G. **Discussion/Action**

- A. **Butterfly Garden Plan Update** – Maddy and Paula Hensel presented the design for the butterfly garden. Maddy also shared a PowerPoint outlining the timeline, donors, and short-term and long-term care. The garden will be funded in part by the \$500 grant and donations by the community. The Hensel family has guaranteed they will ensure care and maintenance of the garden.
- B. **First Reading of Updated Policy 374 Fund Raising**
- C. **First Reading of Updated Policy 671.2 Employee Reimbursement**  
No action taken. Items (B) and (C) will be placed on the April Board Agenda for 2<sup>nd</sup> reading and action.
- D. **Leaving Marawood Conference for CWC** – Todd Sanken, Pittsville AD, summarized the recommendation to move from the Marawood Conference to the Central Wisconsin Conference in 2017-2018. The CWC would be three (3) divisions – large, medium, and small. Pittsville would be in the medium division. The CWC will agree if Northland Lutheran, Wisconsin Valley Lutheran and Pittsville are accepted. The Marawood Conference and WIAA will have to approve.
- E. **First Reading of Updated Policy 760 Food Management**
- F. **First Reading of New Policy 761 Free and Reduced Price Meals**
- G. **First Reading of New Policy 762 Vending Machines**
- H. **First Reading of New Policy 763 Management of Student School Meal Accounts**  
No action taken. Items (E), (F), (G), and (H) will be placed on the April Board Agenda for 2<sup>nd</sup> reading and action.
- I. **Substitute Custodian Pay** – Dan Giles reviewed the challenges of finding substitute custodians. The current pay rate of \$9.50 per hour appears to be a hindrance. The Board reviewed sub pay rates from ten (10) area school districts. The administration is recommending increasing to \$11.00 per hour. The Board will review at the April 11<sup>th</sup> meeting.
- J. **Establishment of Pittsville Education Foundation** - In the past months Pam Tesch, District Business Manager, has reviewed the scholarship funds maintained by the district. These equal approximately \$228,000. To date, these have been maintained as CD's earning very little interest. An option is for the district to establish an Educational Foundation (MCEF) that is housed within the Marshfield Community Foundation. Positives outlined by Ms. Tesch and Dr. Vine included:
  - 1) Current CD earn approximately .05%, the Foundation averages 4% earnings.
  - 2) MCEF Ensures scholarships follow federal guidelines.
  - 3) Creates a Pittsville Education Foundation where future dollars can be placed.
  - 4) Awards the dollar amounts and certificates to recipients.
  - 5) 1% management fee is paid from interest or principal with NO cost to district.
  - 6) Reduces paperwork for Bus. Manager and Guidance Counselor.
- K. **2016-2017 CESA 5 Contract** – The Board reviewed the 2016-2017 CESA 5 contract proposal. The Board requested the administration provide comparison data from the 2015-2016 contract.

IX. **Action**

- A. **School Security Cameras**  
This item was tabled to the April 11 Board meeting. Chris Nepper received 4 of 5 bids. We will refine the RFDs to try to make them more comparable.
- B. **2<sup>nd</sup> Reading and Approval of New Policy 342.6 Parent/Guardian Notice of Educational Options**  
Motion was made by Jane Wesely, seconded by Bob Wolff, to accept the 2<sup>nd</sup> Reading and Approval of Policy 342.6 Parent/Guardian Notice of Educational Options. Motion carried (4-0).

**C. 2<sup>nd</sup> Reading and Approval of Updated Policy 133 Filling Board Vacancies**

Motion was made by Bob Wolff, seconded by Kevin Zogleman, to accept the 2<sup>nd</sup> Reading and Approval of Policy 133 Filling Board Vacancies. Motion carried (4-0).

**D. 2<sup>nd</sup> Reading and Approval of Updated Policy 458 School Wellness**

Motion was made by Bob Wolff, seconded by Kevin Zogleman to accept the 2<sup>nd</sup> Reading and Approval of Policy 458 School Wellness. Motion carried (4-0).

**E. Next Steps on Filling Board Vacancy**

Motion was made by Kevin Zogleman, seconded by Bob Wolff, to approve posting the Notice of School Board Vacancy on the district website and in the Pittsville Record with an April 1, 2016 deadline. Motion carried (4-0).

**X. Reports**

**A. Maintenance Report** – Dan Giles reviewed the maintenance report.

**B. Technology Report** – Reviewed possible purchases of an updated electronic firewall. In addition, sometime in the 2016 summer, the district is planning to replace the underground fiber optic cable between the elementary and high school.

**XI. Information**

**A. Teacher, Administration Meeting Summary (March 10)** – The committee reviewed recent bullying at the middle school, PLC compensation. The committee recommends the remaining meetings should include board, teachers, and administration.

**XII. Convene into Closed Session – The Board will consider moving into Closed Session as per Wisconsin State Statute 19.85(1)(c)(i)**

Motion was made by Bob Wolff, seconded by Kevin Zogleman, to move into Closed Session as per Wisconsin State Statute – 19.85(1)(c). President Hoogesteger directed the Clerk to take a roll call vote:

Jane Wesely	Yes	Mandy Hoogesteger	Yes
Bob Wolff	Yes	Kevin Zogleman	Yes

**A. Review Maintenance Contract**

**XIII. Reconvene into Open Session**

Motion was made by Kevin Zogleman, seconded by Jane Wesely, to move out of Closed Session. Motion carried (4-0).

**XIV. Act Upon Closed Session** – No action taken.

**XV. Adjourn**

Motion was made by Jane Wesely, seconded by Bob Wolff, to adjourn at 10:40 p.m. Motion carried (4-0).

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*Jane Wesely, School Board Clerk*

SCHOOL DISTRICT OF PITTSVILLE

VENDOR CHECK HISTORY BY VENDOR (Dates: 03/01/16 - 03/31/16)

FUND SUMMARY

FUND DESCRIPTION	BALANCE SHEET	REVENUE	EXPENSE	TOTAL
10 GENERAL FUND	171,004.85	4,319.67	199,404.91	374,729.43
21 Special Projects Fund	-9,201.98	0.00	9,201.98	0.00
27 SPECIAL EDUCATION FUND	0.00	-67,823.42	67,823.42	0.00
50 FOOD SERVICE FUND	-10,673.83	0.00	10,673.83	0.00
60 Student Activities Fund	0.00	0.00	0.00	0.00
*** Fund Summary Totals ***	151,129.04	-63,503.75	287,104.14	374,729.43

\*\*\*\*\* End of report \*\*\*\*\*

SCHOOL DISTRICT OF PITTSVILLE

Comparative Revenues for 2015 - 2016 as of March 31, 2016 (Date: 3/2016)

Fd T Loc Obj Func Prj	Obj	2014-15		2014-15		2015-16		2015-16	
		FYTD Revised Bdgt	FYTD Activity	FYTD Revised Bdgt	FYTD Activity	FYTD Revised Bdgt	FYTD Activity	FYTD %	FYTD %
10 R --- 000000 ---	*DISTRICT WIDE	6,728,706.00	5,579,772.09	6,895,254.00	4,574,193.94	6,895,254.00	4,574,193.94	66.34	66.34
10 R --- 00-----	*DISTRICT WIDE	6,728,706.00	5,579,772.09	6,895,254.00	4,574,193.94	6,895,254.00	4,574,193.94	66.34	66.34
10 R --- 0-----	*DISTRICT WIDE	6,728,706.00	5,579,772.09	6,895,254.00	4,574,193.94	6,895,254.00	4,574,193.94	66.34	66.34
10 - --- -----	*GENERAL FUND	6,728,706.00	5,579,772.09	6,895,254.00	4,574,193.94	6,895,254.00	4,574,193.94	66.34	66.34

SCHOOL DISTRICT OF PITTSVILLE  
Comparative Expenses for 2015 - 2016 as of March 31, 2016 (Date: 3/2016)

Fd Func	2014-15 FYTD Revised Bdg	2014-15 FYTD Activity	2015-16 FYTD Revised Bdg	2015-16 FYTD Activity	Encumbered Amount	2015-16 FY %
72 OTHER OBJECTS	3,000.00	2,750.00	2,750.00	2,000.00	0.00	72.73
72 Scholarship Fund	3,000.00	2,750.00	2,750.00	2,000.00	0.00	72.73

Grand Expense Totals 8,766,079.26 5,867,806.63 9,540,236.18 6,713,799.00 47,797.03 72.76

Number of Accounts: 830

\*\*\*\*\* End of report \*\*\*\*\*



ACCOUNT NUMBER	FUNCTION	Beginning Balance	March 2015-16 Debits	March 2015-16 Credits	2015-16 YR Debits	2015-16 YR Credits	Ending Balance
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60 - ---	*Student Activities Fund	8,321.52	46,427.00	54,711.72	370,052.28	378,373.80	0.00
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ACCOUNT NUMBER	FUNCTION	Beginning Balance	March 2015-16 Debits	March 2015-16 Credits	2015-16 YR Debits	2015-16 YR Credits	Ending Balance
50	*FOOD SERVICE FUND	0.00	152,734.92	152,734.92	1,166,612.15	1,166,612.15	0.00

ACCOUNT NUMBER	FUNCTION	March 2015-16		March 2015-16		2015-16		Ending Balance
		Debits	Credits	YR Debits	YR Credits			
Grand Asset Totals		1,439,530.10	34,214.45	3,658,608.30	5,088,984.40	9,159.05		
Grand Liability Totals		-358,788.10	15.35	2,792,252.66	2,433,464.56	-5.05		
Grand Equity Totals		-1,080,742.00	34,199.00	1,516,277.72	444,689.72	-9,154.00		
Grand Totals		0.00	34,229.80	7,967,138.68	7,967,138.68	0.00		

Number of Accounts: 7

\*\*\*\*\* End of report \*\*\*\*\*

ACCOUNT NUMBER	FUNCTION	March 2015-16		March 2015-16		2015-16		Ending Balance
		Balance	Debits	Credits	YR Debits	YR Credits		
Grand Asset Totals		35,652.14	5.65	0.00	673.18	30,464.02		5,856.25
Grand Equity Totals		-35,652.14	36,225.00	36,230.65	297,319.93	267,529.09		-5,856.25
Grand Totals		0.00	36,230.65	36,230.65	297,993.11	297,993.11		0.00

Number of Accounts: 4

\*\*\*\*\* End of report \*\*\*\*\*

ACCOUNT NUMBER	FUNCTION	March 2015-16		March 2015-16		2015-16		Ending Balance
		Debits	Credits	YR Debits	YR Credits	YR Debits	YR Credits	
Beginning Balance		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Grand Asset Totals		124,375.79	124,375.79	602,794.10	610,676.91	610,676.91	610,676.91	0.00
Grand Liability Totals		204,797.58	204,221.59	1,027,892.53	1,040,807.79	1,040,807.79	1,040,807.79	-8,610.83
Grand Equity Totals		147,213.55	147,789.54	808,852.34	788,054.27	788,054.27	788,054.27	8,610.83
Grand Totals		476,386.92	476,386.92	2,439,538.97	2,439,538.97	2,439,538.97	2,439,538.97	0.00

Number of Accounts: 17

\*\*\*\*\* End of report \*\*\*\*\*

ACCOUNT NUMBER	FUNCTION	Beginning Balance	March 2015-16 Debits	March 2015-16 Credits	2015-16 YR Debits	2015-16 YR Credits	Ending Balance
Grand Asset Totals		69,400.41	35,633.20	26,318.64	184,423.11	168,866.52	86,742.96
Grand Equity Totals		-73,858.45	21,021.84	25,904.12	81,778.18	92,876.73	-86,742.96
Grand Totals		-4,458.04	56,655.04	52,222.76	266,201.29	261,743.25	0.00

Number of Accounts: 47

\*\*\*\*\* End of report \*\*\*\*\*

ACCOUNT NUMBER	FUNCTION	2015-16				YR Credits	YR Debits	Ending Balance
		Beginning Balance	March 2015-16 Debits	March 2015-16 Credits	2015-16 YR Debits			
Grand Asset Totals		2,425,216.35	981,339.54	800,649.27	11,052,685.78	11,602,720.37	1,976,094.05	
Grand Liability Totals		-472,576.79	1,056,647.70	1,072,990.46	11,744,919.13	11,473,159.33	-133,591.42	
Grand Equity Totals		-1,953,538.56	716,318.45	890,665.96	8,157,215.66	7,878,041.87	-1,842,502.63	
Grand Totals		-899.00	2,764,305.69	2,764,305.69	30,954,820.57	30,953,921.57	0.00	

Number of Accounts: 84

\*\*\*\*\* End of report \*\*\*\*\*

# Pittsville Community Health Night

Thursday, March 31st from 5:30-7:30

## Booths:

- Healing Hands Chiropractic
- Karate
- Pittsville Family Dental
- Zumba with Julie
- Pittsville Physical Therapy
- School Lunch Program
- Off The Mat Yoga
- BeHip Dance
- Children's Mental Health
- FCCLA Students
- BeHip Soccer
- Pittsville Fire Department
- Wood County Health-Car Seat Activity
- Pittsville Lion's Club-Diabetes
- Jordyn Quast (nutrition Speaker)

And more!!

Build Your Own  
Trail Mix Snack  
Station!



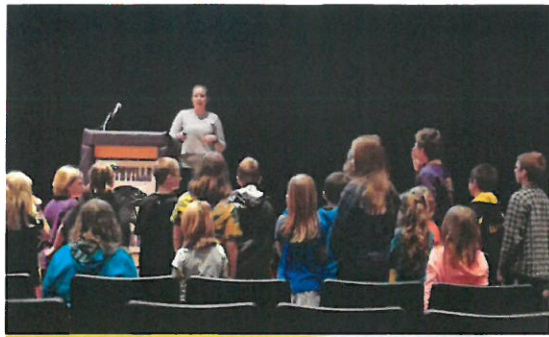
Enter to win a  
Subway or  
Baum's gift  
certificate!

## Try new PEP Grant equipment:

- Rollerblades
- Dance Dance Revolution
- Bosu Balls
- Weight Room
- Fitness Bands
- Cardio Room

**Nutrition Speaker:** 5:30 in the  
auditorium

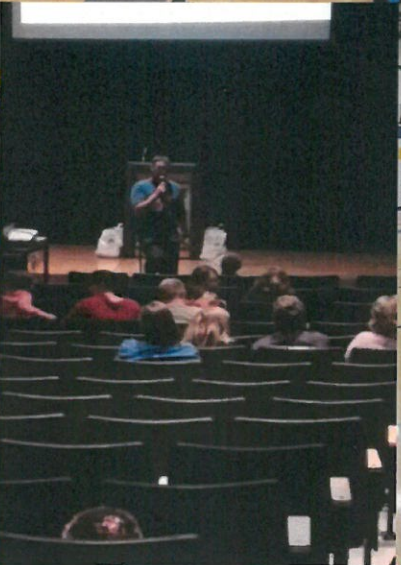
**Booths & Activities:** 6:00-7:30 in  
the Varsity Gym, lobby, music  
room & hallway



# Community Health Night

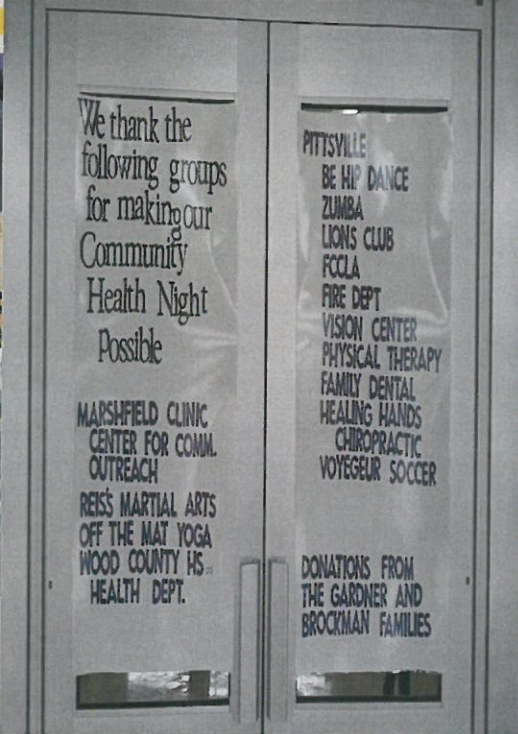






Pittsville





### Week of Mar 28 - Apr 3



**Pittsville High School**  
Build Audience · Promote Page

[See Insights](#)

	LAST WEEK	PREVIOUS WEEK	TREND
Page Visits	96	28	242.9%
Weekly Total Reach	6,964	151	4,511.9%
People Engaged	1,095	17	6,341.2%
Total Page Likes	857	856	0.1%